



Professional Background Screening Service

RICHES MANAGEMENT
PO BOX 5014 SALEM, OR 97304
503-315-7116/OFFICE & FAX; 503-932-9368/CELL
RICHMGT2003@COMCAST.NET

Form with checkboxes for Credit/SSN, Criminal, Employment Verification, and Rental History.

Rental Application - This application must be completed in full to assure prompt processing.

Form fields for Date, Applicant Screening Charge \$, Mgmt. Co., Complex Name, Available unit #, Requested move in date, Rent Amount \$.

Applicant Information - A SEPARATE APPLICATION TO BE COMPLETED BY EACH ADULT APPLICANT.

Form fields for Applicant status, Name (Last, First, Middle), List any other names you have used, Phone #, Email, Date of Birth, Soc. Sec. #, Driver's License #, State of Issue, Vehicle (Year, Make/Model, Color, Lic.#).

Residence History

Form sections for Current Address and Previous Address, including fields for Reason for moving?, Own/Rent, Move in/out dates, Monthly Payment, Landlord/Management Co., Complex name, Phone #.

Employment History

Form sections for Current Employer and Previous Employer, including fields for Address, City, State, Zip, Start, End, Phone #, Position, Supervisor, Monthly wage/Hourly rate, #Hrs. per week, Pay schedule.

Bank References

Form fields for Name of Bank, Savings & Loan, or Credit Union, Address, Account #, and checkboxes for Checking and Savings.

Additional Information

Form fields for eviction history, apartment name, conviction history, sex offender status, smoking, waterbed, aquarium, musical instrument, pets, and renter's insurance.

List names, DOB, & SSN of all other occupants

Form table for listing other occupants with columns for Name, DOB, SSN, and Emergency Contact details.

Applicant acknowledges that landlord and/or agents are relying on the statements made above. Applicant represents and warrants that any and all information and statements made on this application are true and correct to the best of applicant's knowledge.

Applicant Signature Date

Application Reviewed by: Applicant I.D. Verified by: